



Lipizzaner Association of Australasia (LAA) Code of Conduct for Office Bearers & Committee Members

In addition to the LAA General Code of Conduct, all LAA Members and persons acting on behalf of the LAA must at all times meet the following requirements regarding their conduct and/or in a role as Office Bearer, Registrar, Committee Member or Sub Committee Member:

1. Resolve conflicts fairly and promptly through established procedures.
2. Respect the rights, dignity and worth of others.
3. Maintain strict impartiality.
4. Be fair, equitable, considerate and uncompromising in all dealings with others.
5. Be aware of and maintain an uncompromising adherence to the LAA Constitution, rules, regulations, by-laws and policies.
6. Scrupulously avoid any conduct using privileged information to gain a personal or commercial advantage.
7. Make a commitment to quality and timely service to Members.
8. Be a positive role model.
9. Be professional in all actions. Language, presentation, manner and punctuality should reflect high standards.
10. Operate within the Constitution of the LAA.
11. Refrain from anything that may abuse, intimidate or harass others.
12. Be aware of your legal responsibilities.
13. Be aware of the legal rights of others.
14. If you are unsure of the applicable rules or procedures that should be followed seek further advice prior to proceeding.
15. Document complaints and the manner in which they were handled.
16. Never use your position or role to avoid your responsibility or to unjustly prevent an individual from exercising their rights.

17. Preserve and protect the standing and reputation of the LAA.
18. Understand the repercussions if you breach, or are aware of any breaches of the LAA Risk Management Policy.
19. Where appropriate to protect the confidentiality of Members.
20. Protect the confidentiality of Committee meetings.